

Ahmednagar Jilha Maratha Vidya Prasarak Samaj's  
New Arts, Commerce and Science College, Ahmednagar  
Lal Taki Road, Ahmednagar - 414 001

**Ref. No. IQAC/ 28 /2019-20.**

**To,**

**All the Hon. Members of IQAC**

New Arts, Commerce and Science College, Ahmednagar

Dear Sir / Madam,

We are sending herewith a copy of the Minutes of the Meeting of the Internal Quality Assurance Cell held on Thursday, November 21, 2019 at 10.00 a.m. in the Satyajit Ray Hall, Department of Communication Studies, New Arts, Commerce and Science College, Ahmednagar, for your perusal and comments, if any.

Thanking you,

Yours faithfully,

Ahmednagar

Thursday, Nov. 21, 2019

(Dr. V. S. Kale)

Coordinator

Internal Quality Assurance Cell

(Dr. B. H. Zaware)

Chairman

Internal Quality Assurance Cell

**Ahmednagar Jilha Maratha Vidya Prasarak Samaj's  
New Arts, Commerce and Science College, Ahmednagar  
Lal Taki Road, Ahmednagar - 414 001**

**Minutes of the meeting of the Internal Quality Assurance Cell held on Thursday,  
November 21, 2019 at 10.00 a.m. in the Satyajit Ray Hall, Department of Communication  
Studies, New Arts, Commerce and Science College, Ahmednagar.**

Annual meeting of the Internal Quality Assurance Cell (IQAC) of the New Arts, Commerce and Science College, Ahmednagar was held on Thursday, November 21, 2019 at 10.00 a.m. in the Satyajit Ray Hall, Department of Communication Studies. Following members were present for the meeting:

Hon. Shri. N. B. Zaware Patil

President, Ahmednagar Jilha Maratha Vidya Prasarak Samaj, Ahmednagar.

Hon. Shri. G. D. Khandeshe

Secretary, Ahmednagar Jilha Maratha Vidya Prasarak Samaj, Ahmednagar.

Hon. Dr. B. H. Zaware

Principal and Chairperson

Hon. Shri. S.V. Khilari

Miss. Kawale K. K.

Shri. R. G. Kolhe

Dr. A. K. Pandarkar

Dr. (Smt.) J. B. Aher

Smt. P. B. Thube

Dr. S. D. Jagtap

Dr. (Smt.) S. J. Takate

Dr. S. T. Moharekar

Smt. M. B. Bhingare

Shri. S. B. Girhe

Smt. S. P. Suroshi

Shri. B. K. Sabale (Registrar)

Dr. A. D. Harkal (Co-coordinator)

Dr. V. S. Kale (Coordinator)

On behalf of the IQAC, Coordinator Dr. V. S. Kale welcomed all the honorable members of the IQAC and Hon. Principals and Coordinators of Mentee institutions present for the meeting.

Hon. Dr. B. H. Zaware, Principal and Chairperson, Internal Quality Assurance Cell presided over the meeting. In the beginning of the meeting he welcomed all the honorable members of the IQAC and Hon. Principals and representatives of Mentee institutions. During his introductory speech he set the purpose of the meeting and expressed his gratitude towards UGC for selecting the college under the Paramarsh Scheme.

Latter with the permission of the Hon. Chair, IQAC Coordinator Dr. V. S. Kale commenced the proceedings of the meeting by announcing the first item in the agenda.

**Item No. 1 in the Agenda.**

**Subject: To confirm the minutes of IQAC Meeting held on December 8, 2018.**

IQAC Coordinator Dr. V. S. Kale placed the Item No. 01 in front of the house with the permission of the Chair. He read out the minutes of the last meeting in the house and proposed the confirmation of the minutes of the meeting. Minutes of the previous meeting have been circulated to the members and also placed on institution website for their perusal. No any suggestion in the minutes has been registered.

**Resolution:** Minutes CONFIRMED.

**Item No. 2 in the Agenda.**

**Subject: Discussion on Annual Quality Assurance Report 2018-19.**

Dr. V. S. Kale, Coordinator, IQAC presented the details of the AQAR of 2018-19. Initially he presented composition of IQAC which has been revised as per NAAC guidelines. He informed the inclusion of student nominee Miss Kawale K. K. (T. Y. B. Sc., Statistics) to the house. During the discussion, he also explained the features of revised online format of the AQAR. He presented significant contributions of the IQAC during the academic year which reads as below:

- a) Preparation of Academic Calendar 2018-19.
- b) Preparation and Submission of AQAR of Academic Year 2017-18.
- c) Academic Audit 2017-18.
- d) NIRF Participation 2018-19.
- e) Preparation of Teacher Academic Diary.
- f) Registration for Unnat Bharat Abhiyan.
- g) Registration for Institutional Innovation Cell.
- h) Feedback Collection, Analysis and Report Preparation.

Coordinator presented criteria wise advancements done during the academic year. During the discussions Special Invitee Members Hon. President Shri. N. B. Zaware Patil expressed his

dissatisfaction about poor performance of the Political Science, Microbiology and Animation departments in relation to publications. In all 169 publications have been recorded by the faculty during the academic year. Faculty members have received 31 awards, fellowships, recognitions from Government and recognized bodies. Hon. Prin. Dr. B. H. Zaware has been empaneled as an assessor by NAAC. Hon. members expressed their satisfaction and congratulated him over his selection as an NAAC assessor.

**Resolution:** AQAR 2018-19 NOTED and ACCEPTED.

**Item No. 3 in the Agenda.**

**Subject: Action taken /yet to be taken on the recommendations of IQAC.**

Coordinator, IQAC presented the action taken report (ATR) over the recommendations made by the IQAC during the last academic year. Most of the programmes visualized were satisfactorily completed/ implemented. ATR reads as below:

<b>Proposed Activity</b>	<b>Action taken/yet to be taken</b>
Commencement of new academic programmes (B. Voc Degree Programme in Printing Technology and Community College Programme in Digital Film Technique under NSQF).	Academic Programmes in B. Voc Printing Technology and Community College Programme in Digital Film Technique started successfully.
Utilization of DST FIST, DBT- STAR, CPE grants.	Utilization of DST FIST, DBT STAR, CPE grants as per guidelines.
Construction of new administrative building	Construction work completed and interior designing is in progress.
Recognitions for additional Research centers	No significant activity
Signing of New MoUs.	Fifteen new MoUs registered.
Participation in National Institute Ranking Framework (NIRF).	Participated in NIRF ranking
Organization of conferences/ seminars/ workshops etc.	01 International, 01 National and 01 State level Conference were organized by the college.
Organization of skill-based student training programmes.	Three skill-based certificate courses completed.
Organization of National Music Festival <i>Nagara</i> .	1 <sup>st</sup> National Music Festival <i>Nagara</i> organized successfully.
Organization of National Short Film and Documentary Festival <i>Pratibimb</i> .	12 <sup>th</sup> National Short Film and Documentary Festival <i>Pratibimb</i> organized successfully.

**Resolution:** Action taken/ yet to be taken report DISCUSSED, NOTED and ACCEPTED.

**Item No. 4 in the Agenda.**

**Subject: Discussions on the proposed plans for the academic year 2019-20.**

Dr. V. S. Kale presented the proposed plan of action for the academic year 2019-20 in the house. Hon. Members made valuable suggestions over proposed plan of action. The proposed plan of action for Academic Year 2019-20 includes:

- ❖ To celebrate Golden Jubilee Year - Academic Activities and Programmes.
- ❖ Commencement of New Academic Programmes - B. Voc. in Mass Communication and Journalism and M.Sc. Computer Application.
- ❖ To submit proposal for extension of DBT-STAR College Scheme (Mathematics, Statistics, Computer Science, Physics, Electronics).
- ❖ To complete the interior designing of new administrative building.
- ❖ To establish Start-up and Incubation Centre in collaboration with SPPU, Pune.
- ❖ Application for new research centres (English, Economics and Biotechnology).
- ❖ To establish new methodology of student mentoring system.
- ❖ To conduct Induction Programmes (Faculty wise).
- ❖ To organize skill based/oriented programmes for students and faculty enrichment programmes under CPE grants.
- ❖ To conduct academic audit of academic year 2018-19.
- ❖ To organize 13<sup>th</sup> National Film Festival 'Pratibimb'
- ❖ To organize 2<sup>nd</sup> National Music Festival 'Nagara'.
- ❖ To sign new MoUs.
- ❖ To organize Conferences/Seminars and Workshops.
- ❖ To inculcate quality concept of education and prepare the mentee institutions for NAAC assessment as per UGC Paramarsh Scheme.

**Resolution:** Proposed plan of action for 2019-20 DISCUSSED, NOTED and ACCEPTED.

**Item No. 5 in the Agenda.**

**Subject: Discussion on UGC Paramarsh Scheme.**

Coordinator IQAC put forth the features of UGC Paramarsh Scheme in the house. As one of the part of Quality Mandate UGC has introduced this scheme. The scheme is operationalized through a Hub and Spoke (H&S) model where the mentor institution is called as Hub will guide the mentee institution (Spoke) in getting accredited by NAAC and to enhance the overall quality of the mentee institutions. Hon. Secretary Shri. G.D. Khandeshe congratulated Hon. Principal and IQAC team for getting this scheme from the UGC. By the time Coordinator IQAC presented the list of selected mentee institutions under scheme. Following five mentee institutions have signed MoUs in this regard.

1. Janata Arts and Science College, Ruichattishi, Tal. Dist. Ahmednagar - 414 002
2. Shri Mulikadevi Mahavidhyala, Nighoj, Tal. Parner, Dist. Ahmednagar - 414 306
3. Rajarshi Shahu College, Deolali Pravara, Tal. Rahuri, Dist. Ahmednagar - 413 716
4. Shri Chhatrapati Shivaji Maharaj College of Engineering, Nepti, Ahmednagar - 414 005
5. Institute of Hotel Management and Catering Technology, Ahmednagar - 414 001

Hon. Prin. Dr. B. H. Zaware and Dr. V. S. Kale, Accreditation Ambassador of the Paramarsh Scheme assured the house about implementation of the scheme as per the provisions and expectations of the UGC in the mentee institutions. By the time Dr. V. S. Kale presented plan of action for the mentee institutions.

**Resolution:** Report presented on UGC Paramarsh Scheme by IQAC is DISCUSSED, NOTED and ACCEPTED.

**Item No. 6 in the Agenda.**

**Subject: Discussions on the admissions of academic year 2019-20.**

During the discussions on the admissions of academic year 2019-20, Coordinator IQAC provided the details of students admitted at UG (5930), PG (1550) and Ph. D. (11) level. In all 7491 students have been admitted in the college this year. Both for UG to PG Classes Online admission process have been adopted. Merit List, Entrance Examinations and Counselling Sessions were the criteria for the admissions.

**Resolution:** Report on 2019-20 admissions DISCUSSED, NOTED and ACCEPTED.

**Item No. 7 in the Agenda.**

**Subject: - Any other matter with the permission of the Hon. Chair.**

Hon. Principal and Chairperson drew the attention of the house towards happenings in the higher education. He told the house that, a good number of institutes are going to opt for autonomy in the near future. It may become unavoidable for us. Considering that, we have to orient and train the staff and stakeholders to increase our preparedness in that direction.

Coordinator, IQAC underlined the necessity of qualified and approved faculty in the mentee institutions.

Hon. Secretary Shri. G. D. Khandeshe assured the house that the institute is very keen in providing the infrastructural facilities among all the institutions and appealed the Hon. Principals of the mentee institutions to follow the path of mentor institution.

Special Invitee Member Hon. President of the institute Shri N. B. Zaware Patil stressed the need of improving linguistic skills (English) among the faculty members. By the time he congratulated IQAC team for running the proceedings of IQAC meeting systematically and expressed his desire to institutionalize similar best practices among mentee institutions.

Representatives of the mentee institutions also expressed their views.

Dr. (Smt.) J. B. Aher Member, IQAC thanked the members for their active participation and cooperation during the meeting.

The meeting ended with the vote of thanks to the Hon. Chair.

Ahmednagar  
November 21, 2019

(Dr. V. S. Kale)  
Coordinator  
Internal Quality Assurance Cell

(Dr. B. H. Zaware)  
Chairman  
Internal Quality Assurance Cell