<p style="text-align:center">Ahmednagar Jilha Maratha Vidya Prasarak Samaj's</p>

New Arts, Commerce and Science College, Ahmednagar
Internal Quality Assurance Cell
Minutes of the meeting

Minutes of the meeting of the Internal Quality Assurance Cell (IQAC) held on Tuesday, December 29, 2020 at 10.00 AM in Satyajit Ray Hall, Department of Communication Studies, New Arts, Commerce and Science College, Ahmednagar.

Annual meeting of the Internal Quality Assurance Cell (IQAC) was held on Tuesday, December 29, 2020 at 10.00 AM in Satyajit Ray Hall, Department of Communication Studies, New Arts, Commerce and Science College, Ahmednagar. Following members were present for the meeting:

Hon. Shri. N. B. Zaware Patil, Special Invitee

Hon. Shri. G. D. Khandeshe, Special Invitee

Hon. Shri. S. V. Khilari, Management Representative

Hon. Dr. B. H. Zaware, Principal and Chairperson, IQAC

Hon. Dr. B. B. Sagade, Invitee

Hon. Dr. D. K. Mote, Invitee

Hon. Dr. A. K. Pandarkar, Invitee

Hon. Dr. (Smt.) J. B. Aher, Teacher Representative

Hon. Dr. S. D. Jagtap, Teacher Representative

Hon. Dr. (Smt.) S. J. Takate, Teacher Representative

Hon. Shri. S. B. Girhe, Teacher Representative

Hon. Smt. S. P. Suroshi, Teacher Representative

Hon. Shri. B. K. Sable, Administrative Representative

Hon. R. K. Satpute, Administrative Representative

Prof. V. S. Kale, Accreditation Ambassador, UGC Paramarsh Scheme

Dr. A. D. Harkal, Coordinator

On behalf of the IQAC, Coordinator, Dr. A. D. Harkal welcomed all the honorable members of the IQAC.

Hon. Dr. B. H. Zaware, Principal and Chairperson, Internal Quality Assurance Cell presided over the meeting. In the beginning of the meeting, he welcomed all the honorable members of the IQAC. In his introductory speech he set the purpose of the meeting and explained the key

role played by IQAC in implementing UGC Paramarsh Scheme, Institutional Autonomy Proposal and other activities initiated at college level.

Latter with the permission of Hon. Chair, Coordinator Dr. A. D. Harkal commenced the proceedings of the meeting by announcing the first item in the agenda.

Item No. 1. In the agenda

Subject: To confirm the minutes of IQAC meeting held on 21 November 2019.

IQAC Coordinator Dr. A. D. Harkal placed the Item No. 01 in front of the house with the permission of the chair. He read out the minutes of last meeting in the house and proposed the confirmation of the minutes of the meeting. Minutes of the previous meeting have been circulated to the members and also placed on institutional website for their perusal. No suggestion in the minutes has been registered.

Resolution: Minutes CONFIRMED

Item No. 2 in the Agenda

Subject: Discussion on Annual Quality Assurance Report 2019-20

Dr. A. D. Harkal, Coordinator, IQAC presented the details of AQAR of academic year 2019-20. The presentation included the details of IQAC composition, significant contribution of IQAC in academic year 2019-20 and quantitative and qualitative indicators of all the seven criterions. During the discussion Special Invitee Member, Hon. N. B. Zaware Patil inquired about the NSS activities in COVID -19 pandemic for the society. The chairperson Dr. B. H. Zaware mentioned that the NSS organized activities as per the directives received form government and affiliating university but most of the activities are carried out after 15 June 2020 which will be the part of AQAR 2020-21. The Hon. Hon. N. B. Zaware Patil expressed dissatisfaction over contribution of faculty members in research and development. He was curious to know about the areas selected for field projects during last year and also suggested to select topics as per societal needs. Hon. Chairman Dr. B. H. Zaware answered the quarries. Dr. B. B. Sagade, Invitee member enlighten the house about activities undertaken by NSS during the COVID -19 pandemic.

Resolution: AQAR 2019-20 NOTED and ACCEPTED

Item No. 3 in the agenda

Subject: Action taken/ Yet to be taken on the recommendations of IQAC

Coordinator, IQAC presented the action taken report (ATR) over the recommendations made by the IQAC during for the academic year. Most of the programmes visualized were satisfactorily completed/ implemented. ATR reads as below:

Proposed Activity for Academic Year 2019-20	Action taken in Academic Year 2019-20
To celebrate Golden jubilee Year (Academic Activities and Programmes).	The Golden Jubilee Year is celebrated: Organization of various academic activities and programmes. The Golden Jubilee Year activities were inaugurated by the lecture of Hon. Prof. Devanand Shinde, Vice-Chancellor, Shivaji University, Kolhapur. Guest lectures of eminent academicians, alumni, academic activities were conducted throughout the year. The valedictory function of the year was celebrated in the presence of Hon. Prof. Bhushan Patwardhan, Vice Chairman, UGC.
Commencement of New Academic Programmes	M.Sc. Computer Application programme is commenced. The B. Voc. in Mass Communication and Journalisms is not stared due to technical reasons.
To submit proposal for extension of DBT-STAR College Scheme (Mathematics, Statistics, Computer Science, Physics, Electronics).	The DBT, Government of India sanctioned STAR College Scheme for Department of Mathematics, Statistics, Physics, Electronic Science. Now 09 departments are covered this scheme for students.
To complete the interior of new administrative building.	The work is in progress.
Application for new research Centers (Physics, Biotechnology and English).	The SPPU, Pune approved the research center in Department of English, Economics and Biotechnology. Total number of research centers: 12
To establish new methodology of student mentoring system.	The system was established successfully and will be followed in the next academic years.
To conduct Induction Programme (Faculty wise).	As per UGC guidelines the induction programmes were conducted for arts, commerce and science faculty students separately. Additionally, Department of Computer Science, B.C.A. Science, Biotechnology and Wine Technology, and B. B. A (C.A.) organized induction programme separately.

To organize skill based/oriented programmes for students and faculty enrichment programmes under CPE grants.	Twelve skill based programmes were organized under UGC CPE Scheme. The UGC advisory committee visited the college to review the progress of the scheme and forwarded report to UGC.
To conduct academic audit of academic year 201819.	The academic audit of academic year 2018-19 conducted and uploaded on college website.
To organize National Film Festival 'Pratibimb'	The 13th National Film Festival "Pratibimb" Organized successfully.
To organize National Music Festival 'Nagara'.	The 2nd National Music Festival "Nagara" organized successfully.
To sign new MoU's.	Eight new MoUs were signed.
To inculcate quality concept of education and prepare the mentee institutions for NAAC assessment as per Paramarsh Scheme.	The UGC sanctioned UGC Paramarsh Scheme to the Institution. Five colleges accepted our mentorship for NAAC Assessment and Accreditation. Three mentee institutions successfully submitted their SSR and remaining two institutions are in tunnel.
To organize Conferences/Seminars and Workshops.	One International conference is organized.

Resolution: Action taken/ yet to be taken report DISCUSSED, NOTED and ACCEPTED.

Subject No. 4 in the agenda

Subject: Discussions on the proposed plans for academic year 2020-21.

Dr. A. D. Harkal presented the proposed plan of action for the academic year 2020-21 in the house. Hon. Members made valuable suggestions over the proposed plan of action. The proposed plan of action for academic year 2020-21 includes:

1. Institutional grounding for academic autonomy.
2. Forwarding application for academic autonomy to SPPU, Pune and UGC, New Delhi.
3. Commencement and admissions for new academic programmes Ph.D. in Economics, English and Biotechnology.
4. Operationalization of new administrative building.
5. Application for grants under Quality Improvement Programme of SPPU.
6. Organization of 14th National Film Festival "Pratibimb".
7. Organization of National Music Festival "Nagara".
8. To organize Induction Programme for newly admitted UG and PG students (Faculty wise).

9. Organization of skill-based courses for students and faculty enrichment programmes under UGC CPE Scheme.
10. Implementation of proposed activities under DBT-STAR College Scheme for students.
11. Assessment and Accreditation of Mentee Institutions under UGC Paramarsh Scheme.
12. Implementation of mentoring system for newly admitted students.
13. To organize Conferences/Seminars and Workshops.
14. Establishment of new linkages and collaborations.
15. Applications for projects/ schemes to the various funding agencies.

Resolution: proposed plan of action for academic year 2020-21 DISCUSSED, NOTED and ACCEPTED.

Item 05 on the agenda

Subject: Discussion on Academic Autonomy Proposal.

Coordinator, IQAC presented the details of activities/ action taken by the institution for the implementation of academic autonomy from the academic year 2021-22 in the house. The activities/action taken by the institution includes:

Date/Month	Activity
February 2020	Management Approval for Academic Autonomy
July /August 2020	Guest Lectures on Academic Autonomy
September / October 2020	Preparation of Proposal
24 October 2020	Approval for Proposal from College Administration
28 October 2020	Proposal Submitted to SPPU, Pune.
04 November 2020	Online Proposal Submission to UGC
05 November 2020	Advanced Copy Submitted to UGC
27 November 2020	SPPU, Pune recommended and forwarded the proposal to UGC.
18 December 2020	Formation of committee to prepare the draft policies for Autonomy

Resolution: The report on activities/action taken by the institution on academic autonomy proposal are DISCUSSED, NOTED AND ACCEPTED.

IQAC, Coordinator with kind permission of Hon. Chair presented Item no. 07 instead of Item no. 06 in the house.

Item No. 07 on the agenda

Subject: Discussion on the admissions of academic year 2020-21

IQAC, Coordinator, presented the details of admissions of academic year 2020-21(up to 23 December 2020 only) in the house. In all 7203 students admitted to all the programmes offered

by the institution. During Discussion Hon. Chairman informed that the admission process is not affected due to COVID-19 Pandemic, the number of admitted student is more than the last academic year. Hon. Management representative V. S. Khilari expressed his concerns over admissions in the faculty of Arts. Hon. Principal briefed house regarding progress made on online teaching and syllabus completion in the lockdown period.

IQAC, Coordinator invited Hon. Prof. V. S. Kale, Accreditation Ambassador to present the item No. 06 on the agenda with kind permission of Hon. Chair.

Item No. 06 on the agenda

Subject: Discussion on UGC Paramarsh Scheme

Prof. V.S. Kale presented the objectives and progress of UGC Paramarsh Scheme. He also presented the progress made by mentee institution. He also explained various activities organized under the scheme. He also briefed house regarding the observation and recommendations noted during the visits.

Observations noted during the visits includes:

1. Comparatively good infrastructure.
2. Poor teacher profile.
3. Poor student attendance/activities.
4. Dual office bearers.
5. Poor administrative support.

Recommendations suggested as mentor institution to the mentee institution
1. Faculty enrichment exercises (Improved service conditions, FIPs/FDPs).
2. Strengthening of student support services.
3. Generation of resources.
4. ICT skilled managerial staff.
5. Strengthening of IQACs.

Resolution: The observations and recommendations suggested by Accreditation Ambassador DISCUSSED, NOTED and ACCEPTED.

Item No. 08 in the agenda

Subject: Any other matter with the permission of the Hon. Chair.

Hon. Dr. B. B. Sagade, Vice Principal and invitee, IQAC thanked the members for their active participation and suggestions during the meeting.

The meeting ended with the vote of thanks to the Hon. Chair

Ahmednagar	**Dr. A. D. Harkal**	**Dr. B. H. Zaware**
December 29, 2020	Coordinator	Chairperson
	Internal Quality Assurance Cell	Internal Quality Assurance Cell