INSTRUCTIONS

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1. General Profile
2. IQAC (Internal Quality Assurance Cell) activities
3. Academic and Research Outputs
4. Student Mentoring and Support System
5. Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, in case the NAAC requests for any further evidence, the information may be sent by hard copy. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgement or categorization on institutional quality is intended.

IMPORTANT

In order to enable institutions to have a preview of the questionnaire, the PDF version is available on the NAAC website. When answering this questionnaire, please ensure that no question is omitted in order to have a holistic analysis.

This survey does not allow you to have access to the filled-up form, i.e., once the 'done' button is clicked, the information will automatically reach NAAC.

In case you wish to retain printouts of the filled-up questionnaire, please take a printout of each completed page before proceeding further.

1. Kindly provide the details of the institution

Name of Institution	New Arts, Commerce and Science College, Ahmednagar
Year of Establishment of the Institution	1970
Address Line 1	Laltaki Road
Address Line 2	
City/Town	Ahmednagar
State	Maharashtra
Postal Code	414001
Email Address	nacasca@rediffmail.com

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:	**2011**
Current Grade:	**A**
CGPA:	**3.53**

3. Institutional Status	Aided

4. Contact Person Details

Name of Head of Institution:	Dr. B. H. Zaware
Contact Phone:	0241-2324024
Email:	nacasca@gmail.com
Website URL:	www.newartscollege.com
Name of IQAC Co- ordinator	Dr. V. S. Kale
Email	vijayk_ nsk@rediffmail.com

SECTION I

This section is related to institutional goals, vision and mission, academic
programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergradute (BA/B.Sc./B.Com etc.)	28
PostGraduate(MA/M.Sc./M.Com etc.)	29
Research Programmes M.Phil/P.hD)	08
Certificate Programmes	08
Professional Programmes	00
Other value added programmes	04
Any other programme offered (Specify)	02

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	02
New programes designed	00
Programes under revision	00
Interdepartmental collaborative programmes	00
Inter institutional collaborative programmes	00
Number of review committee recommendations implemented (Total)	00
Number of NAAC peer team recommendations implemented	04
Number of UGC/any other expert committee recommendations implemented	00
Number of review committee recommendation under implementation	00

Number of NAAC peer team recommendations under implementation	06
Number of UGC/ any other expert committee recommendations under implementation	00

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	230
Total faculty on rolls	224
Faculty added during the year	25
Faculty positions vacant	06
Faculty left during the year	14
Total number of visiting faculty	19
Total number of guest faculty	39

8. Qualification of Faculty

PhD and Above	54
MPhil	40
Masters	97
Any other (Specify)	59

9. Faculty qualification improvement

PhD awarded to existing faculty	07
MPhil awarded to existing faculty	02
Any other degree awarded to existing faculty	07

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	125
Administrative staff (Actual strength)	92
Added during the year of reporting	04
Left during the year	00
Number of posts vacant	33

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	10
Technical Support Staff (Actual strength)	10
Added during the year	00
Left during the year	00
Number of posts vacant	00

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

DD	MM	YYYY
29	12	2003

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	20
Number of Alumni in IQAC	00
Number of Students in IQAC	00
Number of Faculty in IQAC	12
Number of Administrative Staff in IQAC	01
Number of Technical Staff in IQAC	00
Number of Management Representatives	02
Number of External experts in IQAC	02
Number of any other stakeholder and community representatives	02

14. IQAC Meetings

Number of IQAC meetings held during the year	02

15. Whether Calendar of activities of IQAC formulated for the academic year	Yes

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	02
Number of value added programmes proposed	00
Number of skill oriented programmes proposed	00
Number of faculty competency and development programmes proposed	02
Number of other staff development programmes proposed	02
Number of student mentoring programmes proposed	12
Number of co-curricular activities proposed	23
Number of inter departmental cooperative schemes proposed	12
Number of community extension programmes proposed	14
Any other programmes proposed (Specify)	02

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	02
Number of value added programmes implemented	00
Number of skill oriented programmes implemented	00
Number of faculty competency and development programmes implemented	09
Number of other staff development programmes implemented	02
Number of student mentoring programmes implemented	17
Number of co-curricular activities implemented	18
Number of inter departmental cooperative programs implemented	16
Number of community extension programmes implemented	19
Any other programmes suggested that are implemented (Specify)	05

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution	13
Number of participants from the institution	751
Number of particpants from outside	398
Number of external experts invited	73
Number of external conferences/seminars/ workshops on institutional quality attended	02
Number of events conducted with IQACs of other institutions as collobrative programes	03

19. Did IQAC receive any funding from UGC during the year?

Yes	
No	√

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input

0 - if NA/NIL -) Any other source including internal financial support from the

management (Specify amount)

Amount Received from UGC	00
Amount Received from any other source including the college management	00

21. Any significant contribution made by IQAC on quality enhancement during current year

(Please provide details in bullet format)

- ➢ Addition of two new academic programmes
- ➢ Time separation of courses run.

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty	24
Number of faculty members involved in curriculum restructuring/revision/syllabus development	70
Number of programes in which evaluation process reformation taken up and implemented	12
Number of active teaching days during the current academic year	189
Average percentage of attendance of students	91%
Percentage of classes engaged by guest faculty and temporary teachers	1.3%
Number of self financed programmes offered	52
Number of aided programmes offered	26
Number of programmes discontinued during the year	00

23.

Whether any systematic student feedback mechanism is in place ?	Yes

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken	76%

25.

Is feedback for improvement provided to the faculty?	Yes

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	01
Number of minor research projects undertaken during the year	12
Number of major ongoing projects	03
Number of minor ongoing projects	08
Number of major projects completed	02
Number of minor projects completed	11
Number of major project proposals submitted for external funding	07
Number of minor project proposals submitted for external funding	15
Number of research publications in peer reviewed journals	76
Number of research publications in international peer reviewed journals	57
Number of research publications in national peer reviewed journals	20
Number of research papers accepted for publication in international peer reviewed journals	30
Number of research papers accepted for publication in national peer reviewed journals	19
Average of impact factor of publications reported	02
Number of books published	07
Number of edited books published	02
Number of books (single authored) published	07
Number of books (coauthored) published	02
Numbers of conferences attended by faculty	124
Number of international conferences attended	47
Number of national conferences attended	19
Number of papers presented in conferences	92
Number of papers presented in international conferences	49
Number of papers presented in national conferences	68
Number of conferences organised by the institution	02
Number of faculty acted as experts resource persons	23
Number of faculty acted as experts resource persons - international	03
Number of faculty acted as experts resource persons- national	06
Number of collaborations with international institutions	05
Number of collaborations with national institutions	0.5
Number of linkages created during the year	00
Total budget for research for current year as a percentage of total institution budget	---------
Amount of external research funding received in the year	2100000
Number of patents received in the year	00
Number of patents applied for in the year	00
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	00
Number of PhDs awarded during the year	09
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	20

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	7800
Actual enrollment during the year	7362
Student dropout percentage during the year	3%
Success percentage in the final examination across the courses	90
Number of academic distinctions in the final examination and percentage	20
Number of students who got admitted to institutions of national importance	07
Number of students admitted to institutions abroad	00
Number of students qualified in UGC NET/ SET	33
Number of students qualified GATE/ CAT/ other examination (Specify)	08

28. Does student support mechanism exist for coaching for competitive examinations?	Yes

29. Student participation, if response is yes to Qn. 27

Number of students participated	357

30. Does student counselling and guidance service exist ?	Yes

31. Student participation, if answer to Qn. 29 is yes

Number of students participated	930

32. Career Guidance

Number of career guidance programmes organized	09
Percentage of students participated in career guidance programmes	05

33. Is there provision for campus placement?	Yes

34. If yes to Qn. 32

Number of students participated in campus selection programmes	200
Number of students selected for placement during the year	27

35. Does gender sensitization program exist ?	Yes

36. If Answer is Yes to Qn 34

Number of programmes organized	04

37. Student activities

Number of students participated in external cultural events	62
Number of prizes won by students in external cultural events	15
Number of cultural events conducted by the institute for the students	24
Number of students participated in international sports and games events	02
Number of students participated in national level sports and games events	81
Number of students participated in state level sports and games events	200
Number of students participated in university level sports and games events	105
Number of prizes won by students in international sports and games events	00
Number of prizes won by students in national level sports and games events	02
Number of prizes won by students in state level sports and games events	11
Number of prizes won by students in university level sports and games events	06
Number of sports and games events conducted by the institute for the students	11

38. Composition of students

Percentage of Scheduled Caste	**9.45**
Percentage of Scheduled Tribe	**2.19**
Percentage of other backward communities	**23.87**
Percentage of women students	**48.16**
Percentage of physically challenged	**0.12**
Percentage of rural students	**59**
Percentage of urban students	41

39. Scholarships and Financial Support

Number of students availing financial support from the institution	312
Amount disbursed as financial support from the institution	1130220
Number of students awarded scholarship from the institution	24
Number of students received notable national/international acheivements/recognition	19

40. Student initiatives

Number of community upliftment programmes initiated by students	04
Number of literary programmes initiated by students	04
Number of social action initiatives based on science / environment initiated by students	06
Number of student research initiatives	136

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for acheiving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created?	Yes
42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored	Yes
43. Whether benchmarking is created for institutional quality management efforts ?	Yes
44. If the answer to Question 43 is Yes, please list the benchmarking in various areas of development in bullet format	- Addition of research centres - Increase in M. Phil/Ph. D. students. - To increase research guides
44. Is a Management Information System (MIS) in place ?	Yes

46. If answer to question 45 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance **2. Student admission** **3. Student records** **4. Evaluation and examination procedures** **5. Research administration** **6. Others**	✦ **Inputs received from various sectional heads are forwarded to the management for information and further actions.**

(enter the respective details corresponding to the serial numbers)

47. Existence of learning resource management

	Yes	No
e-database in library	√	
ICT and smart class room	√	
e-learning sources (e- Books, e-Journals)	√	
Production of teaching modules	√	
Interactive learning facilities	√	

48. Internal resource mobilization: Kindly provide the amount contributed

Research	200000
Consultancy and training	26900
Student contribution	27300
Alumni contribution	61000
Well wishers	1000

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	15300000
Amount spent for student welfare	2000000
Amount spent for staff welfare	29000

50. Is delegation of authority practiced	Yes

51. Does grievance redressed cell exist?

	Yes	No
Faculty	√	
Students	√	
Staff	√	

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	01
Number of grievances resolved	01

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	02
Number of grievances resolved	02

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received	02
Number of grievances resolved	02

55. Has the institution conducted any SWOT analysis during the year	Yes

56. The SWOT analysis was done by internal or by external agency	Internal

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)
- Highly qualified, experienced and competent faculty.
- Best infrastructure
- Wide range of academic programmes.

57. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)
- FSI of the campus is exhausted.

- Limitations in providing accommodation of students
- Lack of professional approach
- Social approach excessive

58. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

- Extension of research activities.
- Extensions of collaborations and linkages.
- Extension of community services.

59. **Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)**

- Mushrooming of the private institutes in the town
- Campus encroachment and trespassers.
- Unhealthy surrounding.

60. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

- Completion of t he separate huge commerce building**.**
- Funding received from various funding agencies

61. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- Realization of concept of quality education.
- Infrastructure development
- Global competency and Excellence
- In built quality Assurance mechanism through IQAC.

CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.